

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday June 21, 2022

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

### I.) ROLL CALL

**In-Person:** Trustees Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi

**Absent:** Trustee Jake Smith

**Also Present:** PWS Gordon Robertson, Jeff Rogers, Chief Lally, Attorney Grant Schricker, Clerk Lori Lewis

### II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Kraemer seconded the motion to approve the Consent Agenda as presented.

#### On roll call the vote was:

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

### III.) PUBLIC COMMENT – None.

### IV.) REPORTS

A. **Public Works Department** – None.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – Trustee Berardi asked Chief Lally about a time frame for the hiring of a second full time officer. He stated that time frame is up to the board.

D. **Engineer** – None.

E. **Attorney** – None.

### V.) OLD BUSINESS

Trustee Hackney moved, and Trustee Eschelbach seconded the motion to approve and authorize the village president to sign the Asset Purchase and Sale Agreement for the solar buyout.

#### On roll call the vote was:

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Berardi seconded the motion to adopt Ordinance 684, an ordinance authorizing the sale of certain personal property, that property being the 2019 RAM.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

**VI.) NEW BUSINESS**

Trustee Cremeens moved, and Trustee Hackney seconded the motion to approve the repairs on the storm sewer at Third and Logan and the street patch needed for that project not to exceed the cost of \$15,000.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

The budget and appropriations ordinance was presented for review and adoption. Trustee Berardi asked if the retirement amount for the police department was included. After additional discussion and a reminder that when this policy is put in place it must be done with all full-time employees in mind.

Trustee Kraemer moved, and Trustee Berardi seconded the motion to adopt Ordinance 685, the budget and appropriations ordinance, amended to include \$10,000 in retirement added to the general purposes.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

Trustee Eschelbach moved, and Trustee Kraemer seconded the motion to appoint Chief Lally to the TC3 governance board.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

Trustee Hackney moved, and Trustee Kraemer seconded the motion to authorize the village president to sign the Tax Increment Financing Certification of the CEO.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi

**Nays:** 0 - None

**Absent:** 1 – Smith. There being five affirmative votes...**Motion Carried**

There are no planned 4<sup>th</sup> of July events in town.

The TIF audit report should be completed prior to holding the final Joint Review Board hearing.

The board discussed a request to use the park for an out-of-town company picnic hosting approximately 200 people. Because of size and parking constraints, it was the consensus of the board to turn down this request.

The board briefly discussed the addition of a second pavilion at the park, including restrooms.

**VII.) CALENDAR ITEMS**

Committee Meetings	July 18	6:00 p.m. at village hall
Regular Village Board	July 19	7:00 p.m. at village hall

**VIII.) ADJOURNMENT:**

There being no further business to conduct, Trustee Hackney moved, and Trustee Kraemer seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:42 p.m.

Respectfully Submitted,



Lori Lewis  
Village Clerk

**Village of Deer Creek**  
**Committee Meeting Minutes**  
July 19, 2022 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Stefanie Lee Berardi, Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Jake Smith

Absent: None

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Jeff Rogers, Chief Bill Lally, Clerk Lori Lewis

**Street**

- Crack filling is scheduled for tomorrow.
- Third Avenue repairs have been completed.
- A culvert on Third Avenue at the township building has been replaced.

**Water**

- Water tower inspection has been completed. The report has not yet been received.
- Village President Hackney discussed the possible purchase or lease/purchase agreement for additional solar arrays to complete the energy needs for the pumphouse and community center/police department.

**Sewer**

- None

**Park & Community Events**

- The park benches for the splash pad area have arrived and been assembled. The concrete pads need to be poured and the benches will be placed after.
- A “reservation” box for the park pavilion will be installed.

**Finance, Administration & Development**

- The committee discussed the lease purchase for the payoff of the backhoe. Payment information was reviewed. This plan will allow additional funding of the tax levy. This option could be used for the new squad and a new public works truck also.
- The next item for discussion was the need to update the village code to include solar installation regulations. An ordinance from another community of similar size to Deer Creek was presented for review. The committee will review and continue discussion.

- Additional, possibly large, expense items were listed to include:
  - The clutch is going out of the International tractor. It will be repaired after mowing season.
  - The 2-ton will need rear brakes replaced.
  - The salt spreader for the 2-ton has been pieced together for several years. It is now time to get prices and replace.

### **Police**

- Chief Lally introduced Dan Nelson as the officer he would like to hire for the full-time position once created. He has 20 years of law enforcement experience, working with Chief Lally in Farmington and Marquette Heights. Trustee Berardi asked about Officer Nelson's current full-time job. It was noted that he is currently working full-time hours here.
- Chief reviewed the monthly reports including arrests, budget, expenses, and income.
- There was an arrest made at Timberline that received local news attention.
- The new '17 is still in the shop getting equipment transferred.
- The Durango is in transit to the dealership. The board still needs to formally approve this purchase.
- Ordinance violation letters (weeds, dangerous and unsafe buildings) were mailed out in June. Chief Lally will issue citations to anyone receiving a letter and not complying or anyone again in non-compliance within a 12-month period.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis  
Recording Secretary  
Village Clerk

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

Report information generated from 6/01/2022-6/30/2022

**GENERAL FUND CHECKING**

Beginning Balance	<b>104,419.00</b>
Tax Receipts	21,652.12
Police Revenue	7,808.77
Payroll Transfer	6,218.36
Additional Income	3,239.04
Interest	4.35
Payroll	(31,049.83)
Warrants (Bills Paid)	(11,640.12)
Ending Balance	<b><u>100,651.69</u></b>

**OPERATIONS & MAINTENANCE FUND CHECKING**

Beginning Balance	<b>1,702.55</b>
Transfer from W&S Fund	13,000.00
Interest	0.00
Payroll Transfer	(6,218.36)
Warrants	(3,847.32)
Ending Balance	<b><u>4,636.87</u></b>

**ADDITIONAL FUNDS**

	<b>Beginning Balance</b>	<b>Revenue Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Account Balance</b>
General Savings	206,403.42	0.00	0.00	25.73	206,429.15
Water & Sewer Checking	7,949.59	14,019.42	17,067.89	0.00	4,901.12
Depreciation Checking	33,669.44	4,000.00	0.00	10.00	37,679.44
Police Evidence Fund	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	93,178.34	2,369.66	0.00	3.90	95,551.90
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95

**TOTAL CASH ASSETS**

Current Month:	492,961.15
Previous Month:	490,433.32

# Village of Deer Creek

## Bills Paid & Payable Report

July 2022

### General Fund

Ag-Land	fuel	303.01
Ameren IL	park	43.98
Ameren IL	street lights	161.03
Ameren IL	village hall/community center	
Blue Cross/Blue Shield IL	Rogers	547.94
Blue Cross/Blue Shield IL	Lewis	2,028.59
Delta Dental	1/2 dental/vision insurance	109.68
GFL Environmental	recycling pick ups and market costs	602.31
Digital Copy Systems	monthly & annual contract	646.00
Lewis, Yockey & Brown		6,694.75
GA Rich & Sons	storm sewer repairs	6,487.04
Midwest Equipment	mower maintenance	89.57
Earlybird Feed & Fertilizer	vegetation control	164.43
East Peoria Tire & Vulcanizing		75.00
Markley's Pest Elimination Services	monthly	50.00
Martin Equipment	backhoe repair	21.87
Sunrise Supply	park & comm center	32.08
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless		84.40
Frontier		112.32
	Total general expenses:	<u>18,404.00</u>

### Police Expenses

Ag-Land	fuel	1,818.07
Hawk-Attollo	office	76.32
Kathy Rogers	office cleaning	75.00
Bill Lally	monthly phone	40.00
Markley's Pest Service	monthly	35.00
LCD Uniforms	Jackson	116.00
LCD Uniforms	Nelson	468.32
Jordan Co	computer work	350.00
Custom Cage	Explorer & Durango	2,050.00
Village Car Wash	tokens	55.00
Colletts	RAM	63.78
Hinrichsen Heating & Air Conditioning	a/c service	364.50
MCN Association	MEG dues	265.00
Motorola Solutions	starcom	144.00
TC3	quarterly dispatch	
Vital Signs	squad markings	470.00
Ragan Communications, Inc.	monthly	44.07
Woodcom		552.00
Mediacom	telephone	52.03
Verizon	aircards for squads @ 44.85 ea	134.55

Total police expenses: 7,173.64

**Total General Fund Expenses:** 25,577.64

**Village of Deer Creek**  
**Bills Paid & Payable Report**  
**July 2022**

**Operations & Maintenance**

Ag-Land	fuel	303.01
Ameren Illinois	water tower	43.57
Ameren Illinois	lagoon	20.75
Ameren Illinois	pumphouse	95.32
Blue Cross/Blue Shield	Lewis	2,028.59
Delta Dental	1/2 dental/vision insurance	109.68
Hawk Attollo	monthly power pumphouse	117.39
IL EPA	annual fees	2,500.00
Essence Chemical Company	chemicals	
Pace Analytical Services, LLC	water & sewer testing	577.21
SJ Smith	welding supplies	18.00
Nicor	pumphouse	49.21
Nicor	lagoon building	162.95
VODC General Fund	payroll transfer	7,642.98
	<b>Total O&amp;M Expenses:</b>	<u><u>13,668.66</u></u>

**Credit Card Charges**

postage	253.92
office supplies	130.93
vehicles	96.24
park	408.98
material supplies	721.91
police	220.62
	<u><u>1,832.60</u></u>

**Bills Paid**

Kev's Kans	3 dumpsters	1,046.47
------------	-------------	----------

**Trustees**

Cremeens, Judy	150.00
Eschelbach, Mary	225.00
Hackney, Grant	125.00
Kraemer, Ross	225.00
Smith, Jake	150.00
Hackney, Jim	225.00
Lewis, Lori	300.00



07/11/22

**Deer Creek General Fund  
Payroll Summary  
June 2022**

	<u>Hours</u>	<u>Jun 22</u>
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Clerk/Collector	120	3,230.76
Operator O&M	40	738.46
Police Chief	155.5	4,615.38
Hourly	19	266.00
Maintenance - General	220	4,480.00
Maintenance - O&M	220	4,480.00
Maintenance - OT	11	367.50
Police	292.5	6,873.75
Police OT	0.5	17.63
Vacation Hourly Rate	8	192.00
	<hr/>	<hr/>
<b>Total Gross Pay</b>	1,086.5	25,261.48
	<hr/>	<hr/>
<b>Adjusted Gross Pay</b>	1,086.5	25,261.48
<b>Taxes Withheld</b>		
Federal Withholding		-2,643.00
Medicare Employee		-366.30
Social Security Employee		-1,566.22
IL - Withholding		-1,250.43
Medicare Employee Addl Tax		0.00
		<hr/>
<b>Total Taxes Withheld</b>		-5,825.95
		<hr/>
<b>Net Pay</b>	<b>1,086.5</b>	<b>19,435.53</b>
	<hr/>	<hr/>
<b>Employer Taxes and Contributions</b>		
Medicare Company		366.30
Social Security Company		1,566.22
IL - Unemployment Company		70.25
		<hr/>
<b>Total Employer Taxes and Contributions</b>		<b>2,002.77</b>
		<hr/>

Deer Creek General Fund  
 Income Details  
 June 2022

	Jun 22	May - Jun 22
<b>Income</b>		
Community Center rentals	405.00	470.00
Interest	0.00	5.71
Misc. Income	295.00	295.00
Payroll Transfer	6,218.36	11,713.07
Permits and Fees	0.00	744.14
Recycling	2,105.53	2,139.08
Special Projects Income	703.51	703.51
<b>Tax Receipts</b>		
Cannabis Use	92.71	185.00
Income Tax	6,219.36	27,391.19
Local Use Tax	2,278.21	4,220.68
Replacement Tax	0.00	981.83
Sales Tax	8,409.17	15,445.81
Utility Tax	2,518.56	5,427.96
Utility aggregate	194.11	194.11
Video Gaming Tax	1,269.94	2,228.43
Simplified Telecomm Tax	670.06	1,263.80
<b>Total Tax Receipts</b>	21,652.12	57,338.81
<b>Police Department</b>		
<b>Fine Income</b>		
Drug Enforcement/DUI	160.50	170.50
Tazewell County Fines	17.50	85.00
Woodford County Fines	250.77	654.77
<b>Total Fine Income</b>	428.77	910.27
Goodfield Contract	7,375.00	14,500.00
Police Reports	5.00	5.00
<b>Total Police Department</b>	7,808.77	15,415.27
<b>Total Income</b>	39,188.29	88,824.59
<b>Expense</b>	0.00	0.00
<b>Net Income</b>	<b>39,188.29</b>	<b>88,824.59</b>