

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday June 20, 2017

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Tony Berardi, Karl Eschelbach, Grant Hackney, Mark Rich

Absent: Trustee Ben Koch

Also Present: PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

II.) PLEDGE OF ALLEGIANCE

III.) APPROVAL OF CONSENT AGENDA

Trustee Eschelbach moved and Trustee Berardi seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

IV.) **PUBLIC COMMENT** – Mary Eschelbach sent a thank you to the high school students for their help in cleaning up the park at the end of the school year.

V.) REPORTS

A. **Public Works Department** – The board was informed that hydrant repairs are being made and along with these repairs will be isolated boil orders. Individual notifications are being made as needed.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – Report presented. Chief Potts discussed the policy review with regards to the costs of this review by the attorney vs. a subscription to Lexipol. The costs and needs were discussed and weighed.

Trustee Hackney moved and Trustee Berardi seconded the motion to authorize the village attorney to complete the review and make recommendations regarding the policy manual provided by Chief Potts and to review this situation in a year.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

D. **Engineer** – None.

E. **Attorney** – None.

VI.) OLD BUSINESS

There was minimal discussion regarding economic development projects including the need to reach out to developers in order to create a new TIF district if property can be acquired reasonably.

The next item of business was the backhoe lease with Martin Equipment. G.A. Rich will be contacted to see if they have any interest in purchasing the old backhoe.

Trustee Rich moved and Trustee Berardi seconded the motion to enter into a six-year lease agreement with Martin Equipment for a 2017 John Deere 310 SL backhoe with a purchase option at the end of the lease.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

The clerk will contact GA Rich to see if they are interested in purchasing the old backhoe.

Discussion continued regarding prioritizing the large projects yet to be done including the community center and the well and treatment facility. If only one project is selected to be done in the next year, the infrastructure improvements should be priority. Planning can and should continue on the community center including deciding upon the best location. The board has discussed and done some preliminary planning on the construction of the building at the park. Pros and cons for the park location included:

Pros:

- If constructed on other village-owned lots, the potential to lose tax-generating business occurs
- Parking problems
- All community activities will be centered at the park

Cons:

- Loss of park green space
- Parking problems
- No alcohol is allowed in the park. If receptions are held, can alcohol be allowed if there is a restrictive covenant in place

It was recommended to schedule a hearing on a Saturday to obtain public input regarding the best location for the “Karl & Mary Eschelbach Community Center”. The clerk will schedule a hearing and public will be invited through the next newsletter and other venues.

Trustee Rich moved and Trustee Berardi seconded the motion to authorize the village president to sign the bill of sale for the small Mediacom building that sits behind the water treatment plant and to purchase the building for \$1.00.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

VII.) NEW BUSINESS

Trustee Hackney moved and Trustee Rich seconded the motion to adopt Ordinance 641, the annual budget and appropriations ordinance.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

Trustee Rich moved and Trustee Eschelbach seconded the motion to adopt Ordinance 642, an ordinance setting the prevailing rate of wages for the Village of Deer Creek.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

Trustee Eschelbach moved and Trustee Rich seconded the motion to appoint Ben Koch as the ESDA director for a term of four years, expiring May 2021.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

Trustee Rich moved and Trustee Eschelbach seconded the motion to authorize the village president and clerk to sign and the village to enter into the Intergovernmental Cooperation Contract with the IL Municipal League Risk Management Association.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 – Koch. There being four affirmative votes...**Motion Carried.**

Public Works Superintendent Robertson reported that the street department is in the process of removing the wooden posts and installing the metal street signs that came off of them on metal posts.

VIII.) CALENDAR ITEMS

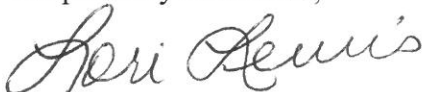
Committee Meetings	July 17	6:00 p.m. at village hall
Regular Village Board	July 18	7:00 p.m. at village hall
Dumpster Days beginning	June 24	

IX.) ADJOURNMENT:

There being no further business to conduct, Trustee Hackney moved and Trustee Rich seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:56 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek
Street Committee
Sewer Committee
Meeting Minutes
July 17, 2017

Present: Tony Berardi, Grant Hackney, Mark Rich, Karl Eschelbach, Ben Koch
Also: Jim Hackney, Gordon Robertson, Jeff Rogers, Engineer Duane Yockey, and Lori Lewis

The meeting was called to order. It was held at the village hall.

Engineer Duane Yockey was present and gave an update on the 2016 MFT work that needed to be re-done this year. RA Cullinan has completed the resurfacing at no cost, including a bit of additional work to use up the material they had left.

All the street signs have been changed out now.

Three stop signs need replaced.

Waiting for the township to do their spray patching to have three spots in town done.

Duane also discussed the sewer lines crossing the creek. The gravel under these lines at the creek is being washed away and needs to be replaced. The lines are being televised to make sure they are in good shape and to determine the size and type of pipe prior to this work being done. It was discovered that the Third Ave. line crossing has a 90-degree bend in it for unknown reasons and will need to be televised coming in from the north. When the gravel repairs are made, the type and amount of rock used needs to be reported to the engineer.

The duckweed control seems to be working for now. Still considering stocking with carp or goldfish to help maintain control. This is an inexpensive solution if the fish can tolerate in the environment.

There being no further business to discuss, the meeting was adjourned.

Respectfully Submitted,



Tony Berardi

Village of Deer Creek
Water Committee
Meeting Minutes
July 17, 2017

Present: Grant Hackney, Mark Rich, Tony Berardi, Karl Eschelbach, Ben Koch
Also: Jim Hackney, Gordon Robertson, Jeff Rogers, Engineer Duane Yockey, and Lori Lewis

The meeting was called to order. It was held at the village hall.

Updates:

- The three hydrants have been replaced. Two valves need replaced.

The committee discussed the well construction. Duane reviewed the requirements including the need for EPA permits for the well, the treatment facility and the water main. The recommendation will be for a 200 gpm pump with the specifications tested for 600 gpm for future capacity. A new treatment plant will be less expensive than the raw water main from the existing pumphouse. The only issue would be if the board would ever decide to add iron treatment or water softening to the facility. Then it would either need to be done at both locations of a raw water main connecting the two wells constructed at that time. Costs estimates will be updated for this project.

Specifications include:

- Lowering the pump from 225' to 275' and keep the same amount of screen.
- Leave the well at 200 gpm
- Staging: alternate use with bypass and allow both to be used at same time if needed
- No pitless adapter needed.
- Get cost estimates
- Plans, permits, and bids documents all done by Lewis, Yockey & Brown.

There being no further business to discuss, the meeting was adjourned.

Respectfully Submitted,



Grant Hackney

Village of Deer Creek
P.O. Box 38
Deer Creek, IL 61733

Public Works Department Monthly Report
July 2017

To: Village President and Board of Trustees

RE: Monthly operations of the Public Works Department included completed projects, those currently in progress and completed jobs.

Water and Sewer Department

Finished projects

- Installed 3 new fire hydrants, move 1
- Lagoon east fence done. No gate yet
- Duck weed control applied lake $\frac{3}{4}$
- Painted generator guard

Current projects

- Sump pump inspections continue. 33 left to inspect
- Lagoon fence repairs, south side
- Curb box inspections and repair 44 left to do

Future projects

- McKinley Street sewers clean out & tv
- Duck weed control, may need more weed killer
- Lagoon road repair
- Lagoon manhole cover replacement
- Move water meter readers
- Tear down shed remove concrete
- Mud Creek sewer line bury
- 2 water main valves need replaced.

Street Department

Finished Projects

- Street signs moved to stop signs
- Street redo's
- Repaired 4 stop signs

Current Projects

- Sweeping streets
- Pothole repairs
- Culvert clean outs done up to Park Ave.

Future Projects

- Repair culvert on North Main
- Sidewalk repairs
- Spray patch streets at 3 places
- 1st street culvert ditch repair
- Bury culvert at Park and Logan
- Recut lagoon

Respectfully submitted,



Gordon Robertson
Superintendent of Public Works

Village of Deer Creek
~~Street & Park Committee~~
Finance, Administration & Development Committee
Meeting Minutes
July 17, 2017

Present: Mark Rich, Tony Berardi, Karl Eschelbach, Ben Koch, Grant Hackney
Also: Jim Hackney, Gordon Robertson, Jeff Rogers and Lori Lewis

The meeting was called to order. It was held at the village hall.

The annual audit was presented for review. John Grimes will be present at the board meeting as required by law to review and answer any questions regarding the audit.

There being no further discussion, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Rich', with a stylized flourish at the end.

Mark Rich

Village of Deer Creek
Park & Community Events Committee
Meeting Minutes
July 17, 2017

Present: Ben Koch, Tony Berardi, Grant Hackney, Mark Rich, Karl Eschelbach
Also: Jim Hackney, Gordon Robertson, Jeff Rogers, and Lori Lewis

The meeting was called to order. It was held at the village hall.

Park discussion:

- The basketball hoops need replaced
- Kids have been climbing on the bathroom and wooden structure roofs again and are ripping off shingles. May replace with metal roofing after determining location of community center.

The public hearing to discuss the location and funding of the community center will take place on Monday August 14 beginning at 6 p.m. at the park.

There being no further business to discuss, the meeting was adjourned.

Respectfully Submitted,

Ben Koch

A handwritten signature in black ink, appearing to read 'Ben Koch', with a long horizontal flourish extending to the right.

Village of Deer Creek
Police Committee
Meeting Minutes
July 17, 2017

Present: Karl Eschelbach, Grant Hackney, Ben Koch, Tony Berardi, Mark Rich
Also: Jim Hackney, Chief Potts, and Lori Lewis

The meeting was called to order. It was held at the village hall.

Chief Potts presented the following:

- Casey's liquor license application has been presented for approval. The chief and liquor commissioner will recommend approval.
- A license application has been picked up and new restaurant owners are expected to be present at tomorrow night's board meeting for introductions and conversation.
- Officer Payne resigned
- A new officer with PTI has been hired as his replacement
- An update on the PCAP consolidation was given. Centers will be down to two in Tazewell Count, one in Washington and one in Morton in 2018.
- Radios will be moving soon after that to 800 MHz frequencies from the current 700. When the 700 MHz were put into place in 1998, they had an expected shelf life of 25 years.
- Tomorrow night a member of the Chief's Association will be in attendance to present Chief Potts with his certification. He is the first chief in the tri-county area to obtain this certification.

There being no further business to discuss, the meeting adjourned.

Respectfully Submitted,

Karl H. Eschelbach

Karl Eschelbach

July 13, 2017

To: Deer Creek President and Board of Trustees

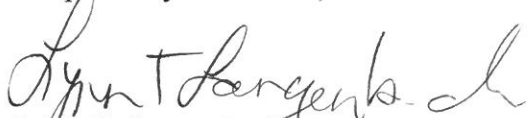
From: Lynn Langenbach, Treasurer

Re: 2017 June Treasurer's activities

As the Treasurer for the Village of Deer Creek, I completed the following duties for the month as required:

1. Reconciliation of all bank accounts.
2. Preparation of monthly financial report (income and expenses of all village accounts).
3. Spot check trace of transactions from the general ledger in each account to the bank statements.
4. Spot check trace of the water billing registers from past month to current month.
5. Balance the water and sewer account from month to month. (new system, still learning)
6. Entered Annual Financial Report in to Treasurers report

Respectfully Submitted,



Lynn T. Langenbach
Treasurer

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 06/01/2017-06/30/2017

GENERAL FUND

Beginning Balance	5,995.59
Tax Receipts	10,835.78
Utility Tax/SMT Revenue	2,623.52
Police Revenue	7,654.94
Payroll Transfer	5,447.52
Additional Income	21,779.86
Interest	4.48
Payroll	(19,631.83)
Warrants (Bills Paid)	(10,444.68)
Ending Balance	<u><u>24,265.18</u></u>

OPERATIONS & MAINTENANCE FUND

Beginning Balance	1,159.03
Transfer from W&S Fund	10,000.00
Interest	0.10
Payroll Transfer	(5,447.52)
Warrants (Bills Paid)	(3,505.36)
Deposit Refunds	(79.25)
Ending Balance	<u><u>2,127.00</u></u>

	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
General Savings	202,861.62	0.00	20,000.00	49.37	182,910.99
General CD (comm bldg)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	7,554.55	10,278.93	14,100.18	0.37	3,733.67
Depreciation Checking	84,869.64	4,000.00	19,950.06	16.06	68,935.64
Special Tax Allocation Fund Checking	336,435.42	0.00	0.00	276.74	336,712.16
Motor Fuel Tax Checking	14,290.56	1,562.82	0.00	0.63	15,854.01
CD 24-month (backhoe)	40,000.00	0.00	0.00	0.00	40,000.00
CDAP Grant Checking	50.00	0.00	0.00	0.00	50.00

TOTAL CASH ASSETS

Current Month:	684,588.65
Previous Month:	703,216.41

Prepared By:
 Lynn Langenbach, Treasurer

Deer Creek General Fund
Vendor Balance Detail
As of July 18, 2017

Type	Date	Num	Amount	Balance
Ag-Land FS				0.00
Bill	07/18/2017		828.37	828.37
Total Ag-Land FS			828.37	828.37
Ameren Illinois				0.00
Bill	07/18/2017	9702773212	169.27	169.27
Bill	07/18/2017	1045342010	49.49	218.76
Bill	07/18/2017	7093259934	286.74	505.50
Bill	07/18/2017	9535692893	200.00	705.50
Total Ameren Illinois			705.50	705.50
Area Recycling, Inc.				0.00
Bill	07/18/2017	3578906	550.00	550.00
Total Area Recycling, Inc.			550.00	550.00
Blue Cross and Blue Shield of IL				0.00
Bill	07/18/2017	1-0890115288-...	1,622.50	1,622.50
Bill	07/18/2017		473.13	2,095.63
Total Blue Cross and Blue Shield of IL			2,095.63	2,095.63
Cardmember Service				0.00
Bill	07/18/2017		809.73	809.73
Total Cardmember Service			809.73	809.73
CDS Leasing A Program of De Lage Landen				0.00
Bill	07/18/2017	55303734	105.00	105.00
Total CDS Leasing A Program of De Lage Landen			105.00	105.00
CDS Office Technologies				0.00
Bill	07/18/2017	1088916	41.82	41.82
Total CDS Office Technologies			41.82	41.82
Courier Newspapers				0.00
Bill	07/18/2017		27.09	27.09
Total Courier Newspapers			27.09	27.09
Delbert Bice				0.00
Bill	07/18/2017		223.15	223.15
Total Delbert Bice			223.15	223.15
Delta Dental - Risk				0.00
Bill	07/18/2017		109.68	109.68
Total Delta Dental - Risk			109.68	109.68
Frontier				0.00
Bill	07/18/2017		78.65	78.65
Total Frontier			78.65	78.65

Deer Creek General Fund
Vendor Balance Detail
As of July 18, 2017

Type	Date	Num	Amount	Balance
John Grimes, CPA				0.00
Bill	07/18/2017		3,735.00	3,735.00
Total John Grimes, CPA			3,735.00	3,735.00
Kev's Kans, Inc.				0.00
Bill	07/18/2017	20916	329.84	329.84
Bill	07/18/2017	20947	318.32	648.16
Bill	07/18/2017	20964	236.00	884.16
Total Kev's Kans, Inc.			884.16	884.16
Lewis, Yockey & Brown				0.00
Bill	07/18/2017	43426	282.50	282.50
Total Lewis, Yockey & Brown			282.50	282.50
Markley's Pest Control				0.00
Bill	07/18/2017	276365	30.00	30.00
Total Markley's Pest Control			30.00	30.00
McGrath Law Office, P.C.				0.00
Bill	07/18/2017	May	539.50	539.50
Bill	07/18/2017	June	542.50	1,082.00
Bill	07/18/2017		1,024.00	2,106.00
Total McGrath Law Office, P.C.			2,106.00	2,106.00
Midwest Construction Services, Inc.				0.00
Bill	07/18/2017	1700414	420.72	420.72
Bill	07/18/2017	1700391	476.25	896.97
Bill	07/18/2017	1700413	99.04	996.01
Total Midwest Construction Services, Inc.			996.01	996.01
NAPA Auto Parts				0.00
Bill	07/18/2017		31.61	31.61
Total NAPA Auto Parts			31.61	31.61
Ragan Communications				0.00
Bill	07/18/2017	18618	285.00	285.00
Bill	07/18/2017	18550	44.07	329.07
Total Ragan Communications			329.07	329.07
TPCCC				0.00
Bill	07/18/2017		608.00	608.00
Total TPCCC			608.00	608.00
Tri-County Mower & Tractor				0.00
Bill	07/18/2017	28250	306.04	306.04
Bill	07/18/2017	57779	26.16	332.20
Bill	07/18/2017	57780	58.34	390.54
Total Tri-County Mower & Tractor			390.54	390.54

Deer Creek General Fund
Vendor Balance Detail
As of July 18, 2017

Type	Date	Num	Amount	Balance
Verizon Wireless				0.00
Bill	07/18/2017		215.03	215.03
Bill	07/18/2017		114.03	329.06
Total Verizon Wireless			329.06	329.06
Woodcom				0.00
Bill	07/18/2017		473.00	473.00
Total Woodcom			473.00	473.00
TOTAL			15,769.57	15,769.57

Village of Deer Creek Water Department
Unpaid Bills Detail
As of July 18, 2017

Type	Date	Num	Due Date	Aging	Open Balance
Ag-Land FS					
Bill	07/18/2017		07/18/2017		176.51
Total Ag-Land FS					176.51
Ameren Illinois					
Bill	07/18/2017	04351...	07/18/2017		46.37
Bill	07/18/2017	38022...	07/18/2017		43.59
Total Ameren Illinois					89.96
Blue Cross and Blue Shield of IL					
Bill	07/18/2017	1-089...	07/18/2017		1,622.50
Total Blue Cross and Blue Shield of IL					1,622.50
Delta Dental - Risk					
Bill	07/18/2017		07/18/2017		109.69
Total Delta Dental - Risk					109.69
Earlybird Feed & Fertilizer					
Bill	07/18/2017		07/18/2017		47.92
Total Earlybird Feed & Fertilizer					47.92
GA Rich					
Bill	07/18/2017	91914	08/17/2017		1,473.40
Bill	07/18/2017	91912	08/17/2017		1,093.20
Total GA Rich					2,566.60
Hawk Attollo					
Bill	07/18/2017	1017	07/18/2017		62.00
Total Hawk Attollo					62.00
IL Environmental Protection Agency					
Bill	07/18/2017		07/18/2017		2,500.00
Total IL Environmental Protection Agency					2,500.00
Leman Precast					
Bill	07/18/2017	46223	07/18/2017		148.40
Total Lemman Precast					148.40
NiCor					
Bill	07/18/2017		07/18/2017		89.60
Total NiCor					89.60
PDC Laboratories, Inc.					
Bill	07/18/2017	867932	08/17/2017		68.85
Bill	07/18/2017	867933	08/17/2017		125.50
Total PDC Laboratories, Inc.					194.35
Roy Keith Electric Company					

Village of Deer Creek Water Department
Unpaid Bills Detail
As of July 18, 2017

Type	Date	Num	Due Date	Aging	Open Balance
Bill	07/18/2017	11453	07/18/2017		400.00
Total Roy Keith Electric Company					400.00
VODC General Fund					
Bill	07/18/2017		07/18/2017		5,575.17
Total VODC General Fund					5,575.17
TOTAL					13,582.70

07/18/17

**Deer Creek General Fund
Payroll Summary
June 2017**

	<u>Hours</u>	<u>Jun 17</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	2,500.00
Police Chief	160	3,565.38
Administrative	12	132.00
Maintenance - General	213	3,143.00
Maintenance - O&M	255	3,987.90
Maintenance - OT	5	132.02
Police	271.25	4,233.00
Police Training		0.00
Treasurer	1	141.07
Vacation Hourly Rate	20.5	360.50
Total Gross Pay	<u>1,057.75</u>	<u>18,194.87</u>
Adjusted Gross Pay	1,057.75	18,194.87
Taxes Withheld		
Federal Withholding		-2,134.00
Medicare Employee		-263.82
Social Security Employee		-1,128.10
IL - Withholding		-682.33
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		<u>-4,208.25</u>
Deductions from Net Pay		
Child Support		-212.86
Total Deductions from Net Pay		<u>-212.86</u>
Net Pay	<u><u>1,057.75</u></u>	<u><u>13,773.76</u></u>
Employer Taxes and Contributions		
Medicare Company		263.82
Social Security Company		1,128.10
IL - Unemployment Company		46.10
Total Employer Taxes and Contributions		<u><u>1,438.02</u></u>

Deer Creek General Fund
 Income Details
 June 2017

	Jun 17	May - Jun 17
Income		
Interest	53.85	58.32
Misc. Income	38.00	148.00
Payroll Transfer	5,447.52	11,599.07
Permits and Fees	50.00	130.00
Recycling	0.00	556.84
Tax Receipts		
Income Tax	7,066.88	10,731.38
Local Use Tax	1,576.86	2,789.44
Replacement Tax	0.00	223.65
Sales Tax	3,768.90	9,417.10
Utility Tax	1,134.33	3,267.42
Utility aggregate	0.00	162.07
Video Gaming Tax	371.54	863.76
Simplified Telecomm. Tax.	1,117.65	2,245.38
Total Tax Receipts	15,036.16	29,700.20
Police Department		
Fine Income		
Goodfield Reimbursed Fines	0.00	1,311.38
Tazewell County Fines	217.00	217.00
Woodford County Fines	558.94	2,063.91
Vehicle Fund	20.00	150.40
Total Fine Income	795.94	3,742.69
Other Funds	165.00	165.00
Goodfield Contract	6,609.00	12,609.00
Ordinance Violations	200.00	800.00
Total Police Department	7,769.94	17,316.69
Total Income	28,395.47	59,509.12
Expense	0.00	0.00
Net Income	<u>28,395.47</u>	<u>59,509.12</u>