

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

**Tuesday August 21, 2018**

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:04 p.m.

### I.) ROLL CALL

**Present:** Trustees Mary Eschelbach, Grant Hackney, Mark Rich

**Absent:** Trustees Tony Berardi and Ben Koch

**Also Present:** PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

### II.) APPROVAL OF CONSENT AGENDA

Trustee Eschelbach moved, and Trustee Rich seconded the motion to approve the Consent Agenda as presented.

#### On roll call the vote was:

**Ayes:** 4 – Eschelbach, Hackney G, Rich, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Berardi, Koch. There being four affirmative votes... **Motion Carried.**

### III.) PUBLIC COMMENT

Steve Allen, president of Heartland Cable, was in attendance to introduce himself and his company. He would like to begin installing fiber including fiber to the home, starting next year, in the Village of Deer Creek. Mr. Allen offered details regarding the type of service provided by his company. Information was given to Attorney McGrath for review and the consideration of a franchise agreement will need to be put into place. At this time, there is no franchise agreement in place with Mediacom, therefore there would be no conflict with them. This item will be placed on the agenda for further discussion and possible action.

### IV.) REPORTS

A. **Public Works Department** – Monthly report was presented.

B. **Planning/Zoning Board of Appeals** – None

C. **Police Chief** – Monthly report was presented.

D. **Engineer** – None.

E. **Attorney** – None.

### V.) OLD BUSINESS

No updates on well or treatment.

No updates on community center.

New TIF District update: Attorney McGrath reported that he has had conversation with the engineer regarding the establishment of the TIF district. He also requested the assistance of Attorney Mike Seghetti as special co-counsel to work with him on the establishment of the district.

**VI.) NEW BUSINESS**

Trustee Hackney moved, and Trustee Rich seconded the motion to approve Class "C" and Class "D" liquor license application and the Video Gaming License from Buddies R&B Inc. for a term of one year, commencing September 1, 2018 and ending August 31, 2019 at recommended by the liquor commissioner and the police chief.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney G, Rich, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Berardi, Koch. There being four affirmative votes...**Motion Carried.**

Trustee Hackney moved, and Trustee Rich seconded the motion to approve the 1<sup>st</sup> Anniversary Block Party as requested by Buddies R&B Inc. scheduled for September 22, 2018.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney G, Rich, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Berardi, Koch. There being four affirmative votes...**Motion Carried.**

Trustee Rich moved, and Trustee Hackney seconded the motion to adopt Ordinance 654, an ordinance providing for the regulation of and application for small wireless facilities within the Village of Deer Creek.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney G, Rich, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Berardi, Koch. There being four affirmative votes...**Motion Carried.**

**VII.) CALENDAR ITEMS**

Committee Meetings                                    September 17                                    6:00 p.m. at village hall

Regular Village Board                                    September 18                                    7:00 p.m. at village hall

Halloween activities:

Halloween Parade ~ Saturday October 27, line up at 1:30, parade steps off at 2:00

Trick-or-Treat ~ Wednesday October 31 from 5 to 8 p.m.

**VIII.) ADJOURNMENT:**

There being no further business to conduct, Trustee Eschelbach moved, and Trustee Hackney seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:34 p.m.

Respectfully Submitted,



Lori Lewis  
Village Clerk

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

Report information generated from 08/01/2018-08/31/2018

**GENERAL FUND**

Beginning Balance	79,069.60
Tax Receipts	10,282.78
Police Revenue	8,632.41
Payroll Transfer	5,611.98
Additional Income	1,994.06
Interest	6.50
Payroll	(31,082.56)
Warrants (Bills Paid)	(8,055.45)
Ending Balance	<u><u>66,459.32</u></u>

**OPERATIONS & MAINTENANCE FUND**

Beginning Balance	1,406.03
Transfer from W&S Fund	10,000.00
Interest	0.20
Payroll Transfer	(5,611.98)
Warrants (Bills Paid)	(4,337.95)
Deposit Refunds	(117.25)
Ending Balance	<u><u>1,339.05</u></u>

**ADDITIONAL FUNDS**

	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
General Savings	163,926.10	0.00	0.00	0.00	163,926.10
Community Center Savings	1,515.46	0.00	0.00	0.00	1,515.46
General CD (comm center)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	6,046.83	9,236.63	12,000.00	0.32	3,283.78
Depreciation Checking	31,938.94	2,000.00	7,608.96	4.17	26,334.15
Special Tax Allocation Fund Checking	471,220.46	4,000.00	65,945.63	385.31	409,660.14
Motor Fuel Tax Checking	35,123.87	1,595.92	0.00	1.53	36,721.32
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95
CDAP Grant Checking	50.00	0.00	0.00	0.00	50.00

**TOTAL CASH ASSETS**

Current Month:	759,157.81
Previous Month:	840,165.78

Prepared By:  
 Lori Lewis

# Village of Deer Creek

## Bills Paid & Payable Report

September 2018

### General Fund

Ag-Land	fuel	349.88
Ameren IL	park	41.57
Ameren IL	village hall	176.62
Ameren IL	street lights	242.85
Blue Cross/Blue Shield IL	Rogers	498.00
Blue Cross/Blue Shield IL	Lewis	1,383.16
Delta Dental	1/2 dental/vision insurance	109.68
GameTime	swing set for park	2,143.82
Lewis, Yockey & Brown		760.00
CDS Leasing	copier agreement/toner	150.00
Area Recycling	2 pick-ups	550.00
Dan Wissel Trucking	topsoil	418.50
Midstate Asphalt Repair	street patching	3,498.00
Markley's Pest Elimination Services	monthly	30.00
CIMCO	membership	30.00
SJ Smith	welding supplies	126.37
Schrock Repair	GMC pickup	1,127.96
Sherwin-Williams	paint for village hall	465.60
RP Lumber		19.09
McGrath Law Office		560.00
Tri-County Mower and Tractor		163.55
Mediacom	internet	62.49
Verizon Wireless		105.62
Frontier		106.23
	Total general expenses:	<u>13,118.99</u>

### Police Expenses

Ag-Land	fuel	1,053.31
Ameren Illinois	office	84.03
Mediacom	phone	37.63
FJT Office Supplies Inc.		6.99
Deer Creek Car Wash	tokens	40.00
Schrock Repair	2013 Explorer	1,139.52
On-Target Solutions Group	training	225.00
Ragan Communications, Inc.	monthly	44.07
Woodcom		473.00
TC3	Oct-Dec 2018	1,419.25
Verizon	aircards for squads @ 36.01 ea	108.03
Verizon Wireless		105.61
	Total police expenses:	<u>4,736.44</u>

**Total General Fund Expenses:** 17,855.43

# Village of Deer Creek

## Bills Paid & Payable Report

September 2018

### Operations & Maintenance

Ag-Land	fuel	
Ameren Illinois	water tower	41.91
Ameren Illinois	lagoon	33.14
Ameren Illinois	pumphouse	84.03
Blue Cross/Blue Shield	Lewis	1,383.16
Delta Dental	1/2 dental/vision insurance	109.69
Chemco	supplies	82.00
Hawk Attollo	monthly power purchase	144.51
GA Rich		174.00
USA Blue Book		270.79
PDC Laboratories	water & sewer tests	176.40
Nicor	lagoon building	97.73
VODC General Fund	payroll transfer	9,133.58
	<b>Total O&amp;M Expenses:</b>	<u>11,730.94</u>

### Credit Card Charges

Office expenses	238.11
Material supplies	1,792.18
	<u>2,030.29</u>

### TIF

Lewis, Yockey & Brown	Well #5	285.00
Lewis, Yockey & Brown	Treatment Plant #2	3,975.49
		<u>4,260.49</u>

09/14/18

**Deer Creek General Fund  
Payroll Summary  
August 2018**

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	<u>Hours</u>	<u>Aug 18</u>
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Clerk/Collector	180	3,879.81
Police Chief	240	5,509.62
Maintenance - General	362.5	5,413.75
Maintenance - O&M	432.5	6,544.60
Maintenance - OT		0.00
Police	441.75	7,492.15
Police Training		0.00
Vacation Hourly Rate	23	404.75
<b>Total Gross Pay</b>	<u>1,679.75</u>	<u>29,244.68</u>
<b>Adjusted Gross Pay</b>	1,679.75	29,244.68
<b>Taxes Withheld</b>		
Federal Withholding		-3,004.00
Medicare Employee		-424.05
Social Security Employee		-1,813.15
IL - Withholding		-1,447.62
Medicare Employee Addl Tax		0.00
<b>Total Taxes Withheld</b>		<u>-6,688.82</u>
<b>Deductions from Net Pay</b>		
Child Support		-178.27
<b>Total Deductions from Net Pay</b>		<u>-178.27</u>
<b>Net Pay</b>	<u><u>1,679.75</u></u>	<u><u>22,377.59</u></u>
<b>Employer Taxes and Contributions</b>		
Medicare Company		424.05
Social Security Company		1,813.15
IL - Unemployment Company		59.18
<b>Total Employer Taxes and Contributions</b>		<u><u>2,296.38</u></u>

Deer Creek General Fund  
 Income Details  
 August 2018

	Aug 18	May - Aug 18
<b>Income</b>		
Interest	6.50	68.45
Liquor License Fees	550.00	1,050.00
Misc. Income	0.00	160.00
Payroll Transfer	5,611.98	22,437.67
Permits and Fees	125.00	2,328.27
Recycling	1,319.06	3,818.13
Special Projects Income	0.00	150.00
<b>Tax Receipts</b>		
Income Tax	4,427.06	24,573.61
Local Use Tax	1,584.97	6,083.02
Replacement Tax	20.52	484.05
Sales Tax	0.00	25,659.62
<b>Tazewell County</b>		
Corporate	0.00	34,658.77
Road and Bridge	0.00	2,641.31
<b>Total Tazewell County</b>	0.00	37,300.08
<b>Woodford County</b>		
Corporate	0.00	4,075.59
Road and Bridge	0.00	339.57
<b>Total Woodford County</b>	0.00	4,415.16
Utility Tax	2,277.90	8,982.97
Utility aggregate	0.00	552.47
Video Gaming Tax	1,035.42	4,107.32
Simplified Telecomm. Tax.	936.91	3,879.69
<b>Total Tax Receipts</b>	10,282.78	116,037.99
<b>Police Department</b>		
<b>Fine Income</b>		
Drug Enforcement/DUI	0.00	21.00
Goodfield Reimbursed Fines	0.00	741.71
Tazewell County Fines	313.15	337.63
Woodford County Fines	977.26	6,197.59
Vehicle Fund	80.00	341.50
<b>Total Fine Income</b>	1,370.41	7,639.43
Goodfield Contract	7,072.00	28,288.00
Ordinance Violations	175.00	700.00
Police Reports	15.00	45.00
<b>Total Police Department</b>	8,632.41	36,672.43
<b>Total Income</b>	26,527.73	182,722.94
<b>Expense</b>	0.00	0.00
<b>Net Income</b>	<u>26,527.73</u>	<u>182,722.94</u>

**Village of Deer Creek**  
**Committee Meeting Minutes**  
September 17, 2018 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Tony Berardi, Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent:

Also: Village President Jim Hackney, PWS Gordon Robertson, Chief Potts, Engineer Duane Yockey, Jeff Rogers, and Lori Lewis

**Police**

- Buddies has completed the special event application with all details to host a band on Saturday night, October 12. The set-up will be the same as the 1<sup>st</sup> anniversary block party event this month. The committee will recommend approval of the request.
- Chief Potts will recommend the approval of the liquor license and gaming license applications for Village Tap. Kevin DeBolt was present to explain the situation with the business and stated to the committee that they have plans to be open mid-November this year.
- Chief Potts updated the committee on the radio situation in Woodford County. Expenses for the village once the county votes on the changes should not be needed until next fiscal year.

**Street**

- PWS Robertson reported that the spray patching on the streets has been completed.
- This summer the village has seen some street graffiti, which has now been removed.

**Water**

- The final pay request from Albrecht for the well drilling has been received in the amount of \$18,510. The committee will recommend payment of this invoice. The village will submit an invoice to Albrecht for the use of village equipment by Albrecht for this project. (5 hours of equipment use at \$130 per hour). Once this payment has been received, the final check will be sent.
- Engineer Yockey reported that the EPA permit has not yet been issued for the water treatment plant. He presented the proposal from GA Rich for the treatment plant project as follows:
  - Building \$70,000
  - Chemical Feed \$21,960
  - Well Completion \$31,500
  - Raw Water Main \$4,500
  - Water Main \$48,900
  - Interior Piping \$18,460
  - Site Work \$9,400
  - Proposal Total: \$204,720

The village could award the project now and issue the Notice to Proceed once the EPA permit is received or just wait for the permit to do all.



### **Sewer**

- The 10 hp pump has been installed and is running. President Hackney asked about the issue with the cord being too short. It was reported that enough cord was spliced to make everything reach. He stated that Linden & Co. needed to be issued an invoice to cover that cost of this issue. The #1 5 hp pump is out for repairs.

### **Park & Community Events**

- No additional proposals on the community center were received. Four other builders were contacted regarding submitting proposals.

### **Finance, Administration & Development**

- Three bids for concrete at the Baptist Church were received and reviewed. There was a sizeable difference in one of the bids. Clarification is needed regarding this. Conversation took place regarding the current projects, timing, and costs of all. Pastor Evans will be contacted about whether or not the church plans to cost-share in this project.
- The annual TIF Joint Review Board Hearing is next month at 6:45 p.m. before the regular village board meeting. The reports will be available at that time for review.
- Ted Schieler was in attendance to update the committee on the possible development at the east side of First Avenue. The developer has concerns about the property taxes here versus what he would pay in another state and asked about any relief or incentives available to him. President Hackney discussed the TIF District and the possibility of a reimbursement agreement for infrastructure similar to what was done with Westview Subdivision and the first TIF District.
- Dan Schlueter and his stepfather were present to discuss the possibility of subdividing the property at the west end of First Avenue for his plumbing business and a home. The village would ask for a ROW for the possibility of expansion to the west. The Zoning Board would need to look at rezoning of the property and also accessible utilities (water and sewer). A Zoning Board meeting will be scheduled for early October.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis  
Recording Secretary  
Village Clerk